

## COVID – 19 RELIEF ‘1001’ FORM

By completing this form, the named insured or the Broker representative on behalf of the named insured agrees that the vehicle(s) listed are temporarily being driven less as a result of the COVID-19 pandemic.

BROKERAGE NAME

CLIENT FIRST NAME

CLIENT LAST NAME

AVIVA POLICY NUMBER (eg A12345678PLA)

EFFECTIVE DATE OF CHANGE (dd/mm/yyyy) (March 16 - May 31)

### VEHICLE INFORMATION

The following vehicle(s) have not changed their usage (Eg. Pleasure/business). Please reduce the annual kms to ‘1001’.

The above statement applies to all vehicles on the policies  or only the ones listed below:

VEHICLE YEAR

VEHICLE MAKE

VEHICLE MODEL

VEHICLE YEAR

VEHICLE MAKE

VEHICLE MODEL

Please change the use of the following vehicle(s) to pleasure use and reduce annual kms to ‘1001’.

VEHICLE YEAR

VEHICLE MAKE

VEHICLE MODEL

VEHICLE YEAR

VEHICLE MAKE

VEHICLE MODEL

- Once the form is submitted, a policy change document and details of your savings will be sent to the customer.
- As a result of COVID-19, this is a temporary change for 90-days and Aviva will revert the driving usage and / or annual kilometers back to the original state prior to this change.
- If your customer informs you that their driving habits have increased and/or returned to pre COVID-19 levels within the 90 days, please amend the policy accordingly.
- If your customer continues to drive significantly less beyond the 90 days, you should process another transaction after the 90 day period to update their new driving behaviour.